

**ROCKINGHAM COUNTY BOARD OF EDUCATION**  
**Central Administrative Offices**  
**511 Harrington Highway**  
**Eden, NC 27288**  
**February 24, 2020**  
**WORK SESSION MINUTES**  
6:00 p.m.

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Amanda Bell, Mr. Brent Huss, Ms. Kimberly McMichael and Mr. Doug Isley. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Chief Financial Officer; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

### **CALL TO ORDER**

Ms. Rakestraw called the meeting to order. Six members were present.

Ms. McMichael made a motion to approve the agenda. Mr. Wyatt made a motion to amend the agenda to add Action Item – Chiller Purchase. The motion was seconded by Mr. Huss. The vote was 6/0 to amend the agenda as stated.

### **ANNOUNCEMENTS**

Ms. Rakestraw announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Monday, March 9, 2020 at Reidsville High School Auditorium, at 1901 South Park Drive, Reidsville, NC.

Ms. Rakestraw announced there is a Special Budget Work Session is scheduled at 1:00 p.m., on Monday, March 23, 2020 at the Central Administrative Offices in Eden.

### **ACTION ITEM**

#### **Chiller Purchase – Action**

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the chiller purchase. Dr. Shotwell stated the district has the opportunity to purchase a used chiller from Johnson Controls. He stated the school district is in need of chillers at Dillard Academy and Rockingham County High School. Because the Dillard Academy chiller will be replaced in the scope of work to be completed with the Energy Performance Contract, Dr. Shotwell recommends this chiller be purchased for Rockingham County High School. Dr. Shotwell stated the chiller comes with a full 5-year warranty, fully installed replacement cost with upfitting and installation will be \$100,000. Dr. Shotwell stated the district will utilize restricted sales tax funds that are available to purchase the chiller.

Action: Ms. McMichael moved that the Board approve the use of restricted sales tax funds to purchase a pre-owned York chiller for \$100,000, pending approval by the County Commissioners, as presented, seconded by Mr. Wyatt. The vote was 6/0.

### **REVIEW ITEMS / REPORTS**

#### **RCENO Video Production Agreement 2019-2020:**

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the RCENO video agreement. Dr. Shotwell presented the 2020-2021 video production agreement with RCENO. Dr. Shotwell stated the current agreement expires June 30, 2020.

Mr. Sawyers has maintained the current pricing with no increase for the 2020-2021 contract. Dr. Shotwell stated the agreement would be presented for approval at the March board meeting.

#### **Kids Companion Program: Before and After School Care Program Update:**

Ms. Rakestraw recognized Dr. Corcoran for an update on the Before and After School Care Program. Dr. Corcoran presented a powerpoint for the Before and After School Care Program update. She provided a timeline beginning with the spring of 2019 through the fall of 2019, including parent surveys for interest for a program at South End Elementary School. She provided site information, including the number of students enrolled for each site. Dr. Corcoran reported on moving forward with South End and presented the informational flyer that has been developed for the South End parents/guardians, offering before and after school child care services for South End Elementary School. Dr. Corcoran stated the flyer will be sent home twice monthly in take home folders, the school will tweet the message and post it on Facebook, the principal will add this to the weekly Alert Now message, the flyer will be distributed in Kindergarten registration packets, and the City of Reidsville will push this out on their social media platform.

Dr. Corcoran covered the determining factors and concern that there must be enough time to meet the May 15<sup>th</sup> deadline.

**Budget Discussion of Annual Budget Resolution for Fiscal Year July 1, 2019 – June 30, 2020:**

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding the Annual Budget Resolution for fiscal year July 1, 2019 through June 30, 2020. Ms. Ellis presented the fiscal budget for discussion and reviewed budgets with the Board Members (Attachment 1-A). Ms. Ellis stated she will be seeking final approval at the March 9, 2020 board meeting.

**Energy Performance Contract Investment Grade Audit:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report regarding the Energy Performance Contract Investment Grade Audit. Dr. Parks turned the comments over to Ms. Kim Smith with Johnson Controls. Ms. Smith stated they had met with the Local Government Commission in Raleigh last week along with Dr. Shotwell and Dr. Parks. Ms. Smith answered questions by the Board and updated them on the recent meeting in Raleigh with Mr. Biff McGilvray, Senior Financial Analyst with the NC State and Local Government Finance Division that coordinates projects for the Local Government Commission’s review.

**Plan for Using Auction Funds:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report regarding the plan for using the auction funds. Dr. Parks requested the following items to be purchases/reimbursed to the following departments as listed.

- Food Service - \$13,000 – cost of a new freezer located at Maintenance Department
- Maintenance - \$7,278.80 – materials to build a shelter for lost space from new freezer and gutters on the existing shelter to protect the freezer
- Transportation - \$16,500 – GIS Map update and Synovia Road Speed Calibration in TIMS system

**Student Assignment Timeline:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report on the student assignment timeline. Dr. Parks presented the student Assignment timeline. Dr. Parks stated applications for reassignment will be available on March 24<sup>th</sup> at all RCS schools, the RCS Central Administrative Offices or online at [www.rock.k12.nc.us/parents-and-students](http://www.rock.k12.nc.us/parents-and-students). Dr. Parks stated all forms are due on May 1, 2020.

**South End School Mod Pod Units:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report on the South End Elementary School Mod Pod units. Dr. Parks presented an option of adding a mobile Modular (ModPod) at South End Elementary School to help with the overcrowding. Mr. Smothers, Principal of South End, was present also to answer board member questions. Principal Smothers stated South End will be getting 2 additional teachers and a Splash Program and will need classrooms for the upcoming school year. Dr. Parks presented 2 quotes for 60-month leases for an eight-classroom ModPod and a six-classroom ModPod. She included also the quotes for the same size buildings for purchase. Dr. Parks stated the ModPod does include restroom space (Attachment 2-A). After discussion, the board agreed the plan for purchase was favorable over leasing due to the 41/2 year breakeven of cost over the lease option costs.

**CLOSED SESSION**

Action: Mr. Isley moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and property matters according to N.C. General Statute 143-318.11-1. (a) 1. (1), seconded by Ms. Bell. The vote was 6/0.

**OPEN SESSION**

**PERSONNEL ACTIONS**

**Employments:**

—Administration

—Licensed

Pamela Manley

Effective 3/23/20-6/12/20

Timothy Melvin

Effective 3/9/20-6/12/20

—**Classified**

**Terminations:**

—**Administration**

—**Licensed**

—**Classified**

Christopher Puckett

Effective 2/11/20

**Transfers:**

—**Administration**

—**Licensed**

Lydia Craddock

Effective 4/1/20

—**Classified**

Jessica Fackler

Effective 2/11/20

Susan Wagner

Effective 2/12/20

**Resignations:**

—**Administration**

—**Licensed**

Jill Currin

Effective 3/12/20

—**Classified**

Larry Butchee

Effective 2/10/20

Duane Rhodes

Effective 1/6/20

Jammica Hairston

Effective 2/14/20

**Retirements:**

—**Administrative**

—**Licensed**

Audrey Somers

Effective 4/1/20

—**Classified**

Jo Anne Rosser

Effective 1/3/20

**Leave Requests:**

None

Action: Ms. Bell moved to return to open session, seconded by Ms. McMichael. The vote was 6/0.

Action: Mr. Wyatt moved to accept the amended personnel report as presented, seconded by Mr. Isley. The vote was 6/0.

Action: Mr. Isley moved to that the Board agreed to accept an offer for \$150,000 on the property at 920 Johnson Street, Reidsville, North Carolina, requiring a non-refundable deposit of \$10,000. The Board will advertise the property for upset bid process according to N.C. General Statute 160A-269, seconded by Mr. Huss. The vote was 6/0.

Action: Mr. Isley moved to adjourn, seconded by Ms. Bell. The vote was 6/0.

Minutes read and approved:

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Paula Rakestraw, Chairperson  
Rockingham County Board of Education

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Dr. Rodney Shotwell  
Superintendent of School

March 9, 2020