

**ROCKINGHAM COUNTY BOARD OF EDUCATION**  
**Central Administrative Offices**  
**511 Harrington Highway**  
**Eden, NC 27288**  
**September 14, 2020**  
**6:00 p.m.**  
**REGULAR BOARD MEETING**  
(Live Streaming for Public View)

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Brent Huss, Mr. Doug Isley, and Ms. Vickie McKinney. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Dr. Ken Scott, Human Resources; Ms. Annie Ellis, Chief Financial Officer; Board Attorney, Mr. Nick Herman and Ms. Renée Everhart, Board Assistant were present. Board Member Ms. Amanda Bell was absent.

### **CALL TO ORDER**

Ms. Rakestraw called the meeting to order.

### **ROLL CALL**

The Board members stated their names. Five members were present at roll call. Mr. Huss joined the meeting later.

Board Chair Ms. Rakestraw recognized Councilman, Mr. Festerman as present at the meeting.

### **ANNOUNCEMENTS**

Ms. Rakestraw announced the work session is scheduled at 6:00 p.m., Monday, September 28, 2020 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Ms. Rakestraw announced the next regular Board Meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, October 12, 2020 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

### **MOMENT OF SILENCE**

The Board had a moment of silence.

### **PLEDGE OF ALLEGIANCE**

Board Member Ms. Vickie McKinney led the pledge of allegiance.

### **APPROVAL OF AGENDA**

Mr. Isley moved that the Board approve the agenda as presented. Ms. McMichael seconded the motion and the vote was 5/0.

### **PUBLIC COMMENTS / BOARD COMMENTS**

#### **Public Comments:**

1. Mr. Ron Price – Mr. Price addressed the board and praised their dealing with the events and challenges affecting the school district due to Covid-19. Mr. Price stated the board needs to address the issue of excess facilities.
2. Ms. Cindy Lewis – Ms. Lewis addressed the Board regarding dual pay for the employees of Rockingham County Schools requesting consideration of a pay increase for the child nutrition/custodial staff working in dual positions.

**Board Comments:**

Ms. McMichael expressed condolences for Mr. Jonathan Craig’s passing. Ms. McMichael stated the Board knows that Plan B is scary and not perfect but we need to get students back to the classroom.

Mr. Isley expressed condolences for the passing of Mr. Jonathan Craig as well.

Ms. Rakestraw expressed condolences for Mr. Jonathan Craig’s passing to the family, friends and co-workers. Ms. Rakestraw stated this virus has caused division. She pleaded with everyone to support the RCS staff and administration.

**CONSENT ITEMS**

Presented consent items for Board consideration:

1. Consent Approval Item - Additions to the Substitutes List for: child nutrition, bus driver, bus monitors, teacher substitutes, Head Start Program substitutes and SACC early childhood substitutes list for 2020-2021.
2. Consent Approval Item – Gifts, Grants and Donations – Ms. Annie Ellis (Attachment 1-A)
3. Consent Approval Item – Adoption of Board Policies – Dr. Cindy Corcoran
  - Policy 4110: Immunization and Health Requirements for School Admission
  - Policy 4120: Domicile or Residence Requirements
  - Policy 4230: R: Communicable Diseases
  - Policy 6325: Parking Areas for Students
  - Policy 7240: Drug-Free and Alcohol-Free Workplace
  - Policy 7241: Drug and Alcohol Testing of Employee s
  - Policy 7620: Payroll Deduction
  - Policy 7900: Resignation
4. Consent Approval Item - Board of Education Meeting Minutes for approval:
  - August 10, 2020 – Open Session Board Meeting Minutes
  - August 24, 2020 – Open Session Work Session Meeting Minutes

Action: Ms. McMichael moved that the Board approve the consent items as presented. Ms. McKinney seconded the motion. The vote was 5/0.

**Bus Driver Substitute List:**

None

**Bus Monitor Substitute List:**

None

**Child Nutrition Substitute List:**

None

**SACC/Early Childhood Center Substitute List:**

None

**Substitute Teacher List:**

Kathy Bogнар  
Corbett Clark  
Nikki Wills-Roberts

**Substitute Head Start Teacher List:**

None

Board Member Mr. Huss joined the meeting at 6:20 p.m.

## **ACTION ITEMS**

### **Approval – Closing Guidelines for Closing Schools due to COVID-19:**

Ms. Rakestraw recognized Dr. Shotwell and Dr. Stephanie Ellis for comments regarding the Closing Guideline for Closing Schools due to COVID-19. Dr. Ellis presented the Closing Guidelines which included covering the following areas as listed.

- COVID-19 Resources and Guidance Documents – Dr. Ellis stated these documents are being regularly updated
  - DHHS Public Health Toolkit
  - Infection Control and PPE Guidance
  - Reference Guide for Suspected, Presumptive or Confirmed Cases of COVID-19 (K-12)
  - NCDPI Lighting Our Way Forward Plan Document
- Our Safe Return to School Learning Guide listed on the RCS website
- RCS Prevention and Response Procedures for COVID-19

Dr. Ellis stated the different decisions to close school for COVID-19 would include:

- Closure for in-person learning
- Closure for Lab-confirmed cases which may be a zone of schools
- Closure as a safety precaution for one school

Dr. Ellis stated the school district is asking parents to keep their children home if the student has symptoms or a diagnosis.

**Action:** Ms. McMichael moved that the Board approve the Closing Guidelines for Closing Schools due to COVID-19 as presented. Ms. McKinney seconded the motion. The vote was 6/0.

### **Approval – Traditional Calendar Revision:**

Ms. Rakestraw recognized Dr. Charles Perkins for comments regarding the traditional calendar. Dr. Perkins presented the traditional calendar (Attachment 2-A). Dr. Perkins presented moving the Friday 9/25/2020 teacher workday to Wednesday 9/23/2020 to provide a full week of instruction to the AA and BB schedule students for the first two weeks of school.

There was no motion. No action was taken to change the traditional calendar at this time.

### **Approval – Regular Board Meeting Prayer:**

Ms. Rakestraw, Board Chair, read the following statement below.

Item 7.3 Prayer at the regular Board Meetings

“The Board is considering replacing the moment of silence with prayer at the regular Board Meetings. Freedom of Religion is a right given to us as Americans. As leaders in this community, we should model and desire to be led and guided in the decisions we make. If approved, Nick will be working with the Policy Committee to develop a policy for the Board.”

**Action:** Ms. McMichael moved that the Board approve to add “A Time of Prayer” at the regular board meeting, replacing the “Moment of Silence”. Mr. Isley seconded the motion. The vote was 6/0.

### **Approval – Voting Delegates for the North Carolina School Board Annual Conference:**

Ms. Rakestraw stated the Board can provide four voting delegates and one alternate to participate in the

upcoming North Carolina School Board Annual Meeting November 5-7, 2020. She stated the meeting will be held virtual. The following board members will serve as voting delegates representing the Rockingham Board of Education as listed:

Delegate #1	Mr. Doug Isley
Delegate #2	Ms. Vickie McKinney
Delegate #3	Ms. Paula Rakestraw
Delegate #4	Ms. Kimberly McMichael
Alternate	Mr. Bob Wyatt

**Approval – Nomination for the Raleigh Dingman NCSBA Award:**

Ms. Rakestraw stated a board member nomination is needed for the Raleigh Dingman Award. Ms. Rakestraw stated the award will be presented at the NCSBA Annual Conference in November. Mr. Bob Wyatt was nominated by Mr. Isley.

**Action:** Mr. Isley moved that the Board approve the nomination of Mr. Bob Wyatt for the Raleigh Dingman NCSBA Award. Ms. McKinney seconded the motion. The vote was 6/0.

## **REPORTS / DISCUSSION ITEMS**

**Re-Entry Updates:**

Ms. Rakestraw recognized Dr. Shotwell and Dr. Stephanie Ellis for a report of the Re-Entry Updates. Dr. Ellis presented a powerpoint with the following information:

- Signs and PPE Directions and Guidance – link to the PPE supplies is provided to the principals
- Understanding the Risk:
  - Chance of Transmission with a Person with COVID-19
    - Highest – neither person wears a masks
    - High – uninfected person wears a mask
    - Medium – Infected person wears a mask
    - Low – Both persons are wearing a mask
    - Lowest – Both persons are wearing a mask and 6 feet of social distancing
- RCS Requires Face Coverings
- Prevention and Health Screenings for COVID-19
- Staff Roles Flow Chart – Dealing with suspected or presumptive cases
- Health Screening – “Attestation Form” and Isolation App – All RCS employees complete the health screening daily
- Updated Numbers as of 9/8/2020:
  - 2599 Memorandum of Understanding – submissions for virtual learning
    - 399 Exceptional Children students
    - 83 English Language Learners
- Reopening Resource Document – Moderate Social Distancing with Plan B and staggered schedule AA/BB Day with Wednesday as a Remote, learning, instructional planning and cleaning day

**Operations and Logistics Update:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report on the Operations and Logistics. Dr. Parks presented information on the following:

- Western Rockingham Middle School Gym Roof Project is completed
- Morehead High School Gym Roof project was started today
- South End Elementary School Modular Units Update with pictures
- Rockingham County High School Track is being painted today
- Johnston Street Property is listed for sale at \$150,000 – There have been 9 showings

- Dr. Parks will move forward getting bids for a generator for New Vision utilizing funds from the sale of the old Williamsburg School Property; also gather information for a security system at the New Vision property site
- Land Use Study Update – Starting the OEd Land Use Data Collection and Interview Process
  - Interviewees will complete a residential development inventory and return to our team for preliminary analysis
  - Zoom Meetings – Will be scheduled at the end of September / October to discuss short and long term planning aspects.
- Western Tennis Courts Update
  - 3 Technical Reviews submitted from the Timmons Group to the USTA
  - Submitted revised plans and specs on September 4<sup>th</sup>.
  - Upon USTA approval, a funding application will be released
- Energy Performance Contract Update
  - Rockingham County High School Insulation Repairs
  - Water Conservation
  - Lighting
  - Dillard HVAC Upgrades
  - McMichael Sewer Credit
  - COVID-19 Pandemic Operational Solution – Mr. Gene Kelly spoke on Improving Air Quality for Healthy Buildings
    - Outside Air Damper Verification
      - Current State, Solution, Expected Return
    - Establish A Pandemic Operations Mode
      - Extending break start up
      - Occupied day building flush
      - Ventilation Systems
      - Exhaust Fans
      - Ceiling Fans
      - Window Fans
      - Window/AC units
      - Open Windows and Doors
  - Transportation – Bus Photos with stickers marking seating available on buses
  - RCS Cares About Your Safety
    - Posters for all sites distributed
  - School Nutrition Updates
    - Plan B – All children under the age of 18 will be able to receive breakfast and lunch meals free of charge until December 31, 2020
    - For students attending in person classes, breakfast and lunch - meals will be free of charge to students each day.
    - For students learning virtually, breakfast and lunch meals will be provided free of charge. Pick up days will be on Wednesday – one trip per week
  - Ribbon Cutting Ceremony is Wednesday, September 16, 2020 at 10:00 a.m. for the Reidsville High School Machining Lab

**Superintendent’s Report:**

Ms. Rakestraw recognized Dr. Shotwell for the Superintendent’s Report.

Dr. Shotwell asked permission to have a moment of silence for Mr. Jonathan Craig.

Dr. Shotwell presented the RCS PPE Guidance Directions Document including the signage for the RCS facilities (Attachment 3-A). Mr. E.C. Stophel spoke about the cleaning solutions that were to be used at all facilities.

**Board Chair Announcements:**

Ms. Rakestraw had no announcements.

The Board took a ten-minute break.

**CLOSED SESSION**

Action: Mr. Isley moved to go into Closed Session to preserve the attorney client privilege pursuant to North Carolina General Statute 143-318.11 (1) (6) to discuss personnel matters according to state law to preserve the attorney client privilege. Ms. McMichael seconded the motion. The vote was 6/0.

Action: Ms. McMichael moved to return to open session, seconded by Mr. Huss. The vote was 6/0.

**OPEN SESSION**

**PERSONNEL ACTIONS**

**Employments:**

**—Administration**

**—Licensed**

Beatrice Barber  
Effective 8/10/20  
Andrea Brune  
Effective 8/10/20  
Lindsay Crumpler  
Effective 8/10/20  
Sean Damrel  
Effective 8/10/20  
Emily Flynt  
Effective 8/10/20  
Nathan Foster  
Effective 8/10/20  
JoAnna Gwynn  
Effective 8/10/20  
Hannah Hall  
Effective 8/3/20  
Whitney Hannam  
Effective 8/10/20  
Kimberly Hodges  
Effective 8/10/20  
Rebecca Isley  
Effective 8/10/20  
Karen James  
Effective 8/10/20  
Emily Lackey  
Effective 8/10/20  
Melissa Miller  
Effective 8/10/20

Janet O'Bryant  
Effective 8/10/20  
Brooke Sinicropi  
Effective 8/10/20  
Annie Snavelly  
Effective 8/3/20  
Carly Stevens  
Effective 8/10/20  
Lakeidra Thompson  
Effective 8/10/20  
Jessica Trent  
Effective 8/10/20  
Kristin Wideman  
Effective 8/10/20  
—**Classified**  
Chad Bailey  
Effective 6/22/20  
Courtney Benton  
Effective 8/10/20  
Jonathan Burton  
Effective 7/20/20  
Tanya Gatewood  
Effective 7/6/20  
Corie Gordon  
Effective 8/10/20  
Christina Knight  
Effective 8/10/20  
Kimberly Perkins  
Effective 8/10/20  
Jamie Soodek  
Effective 8/10/20  
Kelsey Soyars  
Effective 8/10/20  
Shannon Turner  
Effective 8/10/20  
Lakin Wingfield  
Effective 8/10/20-6/10/20  
Brooke Garrett  
Effective 8/10/20  
Tina Hall  
Effective 8/10/20  
Ashley Hamlett  
Effective 8/10/20  
**TERMINATIONS:**  
—**Licensed**  
—**Classified**  
**TRANSFERS:**  
—**Administration**  
—**Licensed**  
Jill Barker  
Effective 8/10/20  
Derra Black  
Effective 8/10/20  
Shannon Boyd  
Effective 8/10/20

Brooke Burns  
Effective 8/10/20  
Bridget Burton  
Effective 8/10/20  
DeeDee Dishmon  
Effective 8/10/20  
Lisa Fulton  
Effective 8/10/20  
Tonya Geringer  
Effective 8/10/20  
Katie Gunn  
Effective 8/10/20  
Jennie Hall  
Effective 8/10/20  
John Harder  
Effective 8/10/20  
Kimberly Jones  
Effective 8/10/20  
Kaitlyn Knight  
Effective 8/10/20  
Stephanie Knight  
Effective 8/10/20  
Amy Lemons  
Effective 8/10/20  
Tania Martin  
Effective 8/10/20  
Deborah Paylor  
Effective 8/10/20  
Taylor Peach  
Effective 8/10/20  
Martha Shropshire  
Effective 8/10/20  
Janice Stokes  
Effective 8/10/20  
Kaite Tillotson  
Effective 8/10/20  
Heather Tuggle  
Effective 8/10/20  
Melinda Ward  
Effective 8/10/20  
Claudia White  
Effective 8/10/20  
Amy Wiley  
Effective 8/10/20  
Rebekah Williams  
Effective 8/10/20  
**—Classified**  
Lori Bailey  
Effective 7/20/20  
Stephanie Bean  
Effective 7/1/20  
Natasha Blankenship  
Effective 7/1/20  
Ashley Brim  
Effective 8/10/20



Mercedes Cox  
Effective 8/10/20  
Jemiah Donnell  
Effective 8/10/20  
Christine Duncan  
Effective 8/10/20  
Virginia Elmore  
Effective 6/8/20  
Johana Gonzalez  
Effective 8/10/20  
Angela Haskins  
Effective 8/10/20  
Amanda Hoag  
Effective 8/10/20  
Aimee Jenkins  
Effective 8/10/20  
Shana Lemons  
Effective 8/10/20  
Andrew Martin  
Effective 8/10/20  
Kelsie Meador  
Effective 8/10/20  
Grace Moon  
Effective 8/10/20  
Kristy Moore  
Effective 8/10/20  
Vanessa Pass  
Effective 6/4/20  
Sheryl Pate  
Effective 8/10/20  
Jill Pearman  
Effective 8/10/20  
Jane Valentine  
Effective 8/24/20  
Elizabeth Walker  
Effective 8/10/20  
Sara Wright  
Effective 8/17/20  
Nicole Zielen  
Effective 8/10/20  
Melissa Greene  
Effective 8/10/20  
Richard Pittman  
Effective 8/17/20

**Resignations:**

**—Administration**

**—Licensed**

Justin Braswell  
Effective 6/16/20  
Brandon Ellis  
Effective 6/24/20  
Tammy Greenawalt  
Effective 6/18/20  
Stacey Loye  
Effective 6/30/20

Marcella Piotrowski  
Effective 7/2/20  
Clara Haig  
Effective 7/8/20  
Kirsten Watson  
Effective 7/6/20  
—**Classified**  
Barbara Estes  
Effective 6/12/20  
Lori Hancock  
Effective 7/17/20  
Victoria Ore  
Effective 5/8/20  
Bria Pass  
Effective 6/12/20  
**Retirements:**  
—**Administrative**  
—**Licensed**  
Sharon Jones  
Effective 8/1/20  
—**Classified**  
Verna Lisenby  
Effective 7/1/20  
**Leave Requests:**  
None

Action: Ms. McMichael moved to accept the **amended personnel report** as presented, seconded by Ms. McKinney.  
The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

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Ms. Paula Rakestraw, Board Chair  
Rockingham County Board of Education

\_\_\_\_\_  
Dr. Rodney Shotwell  
Superintendent of Schools

October 12, 2020