

**ROCKINGHAM COUNTY BOARD OF EDUCATION**  
**Central Administrative Offices**  
**511 Harrington Highway**  
**Eden, NC 27288**  
**April 3, 2020**  
**10:00 a.m.**

**Special Called Board Meeting – Via ZOOM and Conference Call in for Board Members**  
**The public access via Facebook Live Stream**

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Brent Huss, Mr. Doug Isley, and Ms. Amanda Bell. Administrative Staff present; Dr. Rodney Shotwell, Superintendent; Ms. Annie Ellis, Financial Officer; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Stephanie Ellis, Executive Director of Behavioral Health, Crisis Intervention and Student Safety; Mr. Nick Herman, Board Attorney and Ms. Renee Everhart, Board Secretary were present. Board Member Mr. Wayne Kirkman was absent.

**CALL TO ORDER**

Ms. Rakestraw called the meeting to order.

Board Chair Ms. Rakestraw thanked the Technology Department for the assistance making availability for the Board Members to participate virtually and for public access via Facebook live stream for the meeting today.

**ROLL CALL**

The Board members stated their names. Six members were present. Board Members joined the meeting via Zoom and free conference call. The Board Attorney Mr. Nick Herman joined via conference call.

**ACTION ITEMS**

**Approval – Employee Incentives for Those RCS Employees Feeding Our Students:**

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the employee incentive plan for payment to employees working to feed the students during the COVID-19 state of emergency.

Dr. Shotwell presented the following information regarding the number of meals served via delivery and school feeding sites since the school closures due to the COVID-19 virus. (Attachment 1-A).

Dr. Shotwell stated the district is requesting to increase hourly pay for cafeteria workers, bus drivers and other essential hourly workers that are supporting food service to our students. Dr. Shotwell stated the increase in pay would be “time and a half” beginning with time worked March 30th. Dr. Shotwell presented the chart below to pay an incentive of \$25 per day to employees for a projected total of \$20,057.63 for the incentive pay for the 10 days worked March 16<sup>th</sup> through March 27<sup>th</sup>.

2-Week Incentive Bonus Payout:	\$20,057.63
Average April Regular Pay Amount	\$101,660.12
Half Time Pay Amount	\$50,830.06
Projected Total of regular plus incentive pay:	\$172,547.81

Action: Mr. Wyatt called for the motion. Mr. Wyatt moved that the Board approve the incentive pay for the bonus \$25 per day for working the first 10 days of food services (March 16 through March 27, 2020) and incentive pay of time and a half beginning March 30, 2020 through the time of ceasing the phase of services. Ms. Bell seconded the motion. The vote was 6/0.

**Additional Statements and Discussion Regarding the Feeding Sites/Delivery:**

- Dr. Shotwell stated the state has allocated the COVID-19 funds for uses related directly to the pandemic for Child Nutrition, Childcare, Sanitation, Cleaning and Supplies. Dr. Shotwell stated the COVID-19 funds made available to RCS was approximately \$457,000.
- Dr. Shotwell stated the employee’s paid incentives will be paid from their original fund source, i.e. Bus drivers, child nutrition, etc. When the phase is complete, the COVID 19 funds will go back to supplant the Child Nutrition Enterprise Fund
- Dr. Shotwell stated masks, hand sanitizer and gloves are being provided for workers feeding our students.

- Dr. Stephanie Ellis stated nurses are training other staff on taking temperatures
- Ms. Erselle Young reported the Reidsville Housing Authority notified the school district we can no longer take meals for pickup due to what happened in Durham. The Housing Authority made this call not the school district.
- Dr. Shotwell stated as risks grow, the district will re-evaluate the feeding sites and drop offs to protect the employees.
- Dr. Shotwell discussed with the Board the possibility to open an additional school feeding site. If that occurs, alert now will be used to notify parents.
- Dr. Shotwell informed the Board school principals will be on site 1 day per week and they are notifying parents via phone alerts. Public access to the schools will be limited hours on the designated day. Parents are encouraged to make appointments with the principal if needed.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

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Ms. Paula Rakestraw, Board Chair  
Rockingham County Board of Education

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Dr. Rodney Shotwell  
Superintendent of Schools

April 20, 2020